

# Cuébec Legal deposit form — Monograph or Serial

	Quebec •	*									
	Click on the number to obtain information.							for administrative use only			
1	Title										
2	Original title (for translations and adaptations)  Family Name First Name						Date of Birth		Pseudonym (where applicable)		
3	Author 1:	,									
	Author 2:										
	Author 3:										
4	Publisher:										
5	<b>Distributor</b> : S	ame as publ	isher (please <u>c</u>	go to the next sectio	n)						
	Address:								Postal Code:		
6	Monograph										
	ISBN					(where applicable) (2):					
	Retail price	(1):				(2):					
	Free	(1):	Press run*:			(2):	Press run*:				
	Date of publication	n:									
7	Serial										
	ISSN (where applied	SSN (where applicable):				Frequency:			Circulation*:		
	Date of first issue:		Day	ı	Month			Year	Ve	ol.	No.
	Subscription rate:	Canada:				Foreign:			Price per	issue:	
	Previous title(s): (where applicable)	From:									
		To:	Day	ļ	Month			Year	V	ol.	No.
			Day		Month			Year	V	ol.	No.
8	Organization or individual responsible for deposit:										
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## back to the form

## **GUIDE TO COMPLETING THE FORM**

- A) for monographs, complete sections 1, 2, 3, 4, 5, 6 and 8
- B) for serials, complete sections 1, 4, 5, 7 and 8
- 1. **Title:** Record the title that appears on the first page or the title page of the document.
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#### **DEFINITIONS**

**Author:** A person who is mainly responsible for the intellectual or artistic content of a work.

**Pseudonym:** Name chosen by a person to conceal his identity.

**Publisher:** A person or organization that prepares a document for the purposes of publication; that is responsible for publishing a book, a newspaper or a periodical ("self-published" refers to a work published by an author at his own expense).

**Distributor:** Person or agency responsible for the commercial means of making a given document available to the public.

**Monograph:** A document that is completed in a single part, or a document that is completed or scheduled to be completed in a finite number of distinct parts. Monographs include books, pamphlets and reports. Monographs do not have any of the features of a serial.

**Serial:** Document published in successive parts which contain numerical or chronological indications and whose duration is unlimited over time. Serials include newspapers, annual reports (indexes, directories, etc.), magazines, newsletters, etc.

**ISBN:** International Standard Book Number, containing 13 digits. This number is attributed internationally and uniquely identifies a book. It is optional. (For more information on the ISBN, please call (514) 873-1101 or 1 800 363-9028, ext. 3785.)

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